



Application for Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

A: STUDENT INFORMATION

Family Name: _____ Date of Birth: ____/____/____
Given Name(s): _____ Gender: _____
Address: _____
Suburb: _____ Postcode: _____
Home Phone: _____ Mobile: _____ Work Phone: _____
Parent/Guardian's Name: _____ Relationship to Student: _____
Current School: _____ Current Year/Grade (K-6): _____

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

Proposed date of enrolment ____/____/____ Proposed Scholastic Year/Grade (K-6) _____

REASONS FOR APPLICATION _____

(Attach any further information or supporting documentation that you feel may be relevant)

Parent/Guardian's Signature _____ Date ____/____/____

SCHOOL USE ONLY

Date Received: ____/____/____ Designated Local School: _____
Place available? Yes / No Parent advised? Yes Date: ____/____/____

Notes: _____

Principal's Signature _____ Date ____/____/____

FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE SEEKING
PLACEMENT BY

NON-LOCAL PRIMARY SCHOOL PLACEMENT INFORMATION FOR PARENTS

PLEASE READ CAREFULLY BEFORE COMPLETING THIS FORM.

Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Priority for enrolment will be given to students entering Kindergarten. Places may also be available in Years 1-6.

Reasons for choosing non-local placement may include:

- change of residence
- move from a non-government school
- sibling already enrolled at the school
- medical reasons
- safety and supervision of the student before and after school
- student welfare needs
- particular educational programs or philosophies
- structure and organisation of the school
- size of the school
- particular disciplinary procedures
- attitude to school uniforms
- travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrolls in a non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal against decisions regarding non-local placement by writing to the Assistant Director-General (Region).

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